

Job Description

Cash Application Specialist-004LC

Description

As a member of the US Credit Department, you will have a unique opportunity to add value to the US business units. The Cash Operations Specialist will support daily processes related to cash, financing and adjustment postings for our US Commercial customers with primary support for Regional and Channel brands. This role will engage and coordinate with our internal customers in Operations and Finance to support this key function in Credit.

Responsibilities include:

- Processing customer payments, check requests, and other related account adjustments.
- Reviewing and reconciling general ledger accounts related to cash application processes.
- Maintaining controls established to meet Audit, SOX and CCP requirements
- Providing back-up cash application coverage as necessary to support the other US business areas
- Identifying and leading process streamlining initiatives
- Developing and maintaining relationships with Operations and Field contacts.

Qualifications

Required Skills:

Bachelor's degree in a business related major required, with a concentration in Accounting or Finance preferred.

Other important attributes:

- Strong organizational and problem solving skills including a strong sense of urgency leading to issue resolution
- Effective at managing multiple priorities
- Flexible
 - Strong process focus
- Strong interpersonal and relationship skills
- Enjoys working and contributing in a team environment
- Effectively communicates in both written and verbal forms across organizational and functional boundaries
- Solid knowledge of SAP & MS office applications, particularly Excel, PowerPoint, and Word
- Strong technical aptitude, including the ability to develop innovative solutions to meet customer needs

Overtime can be expected during peak periods.

Job

Finance/Accounting

Primary Location

North America-USA-Missouri-St. Louis

Organization

US Commercial Finance

Schedule

Full-time

POSITION: Comptroller
SALARY: 55,000 – 62,000

DEPARTMENT: Finance
Location: St. Louis, MO.
POSITION POSTING DATE: 4/8/11
POSITION CLOSING DATE: 5/31/11

POSITION SUMMARY

Responsible for the day-to-day accounting operations of the company, including the production of periodic financial reports, maintenance of an adequate system of accounting records, and a comprehensive set of controls and budgets designed to mitigate risk, enhance the accuracy of the company's reported financial results, and ensure that reported results comply with generally accepted accounting principles.

Job Functions

- Coordinate the provision of information to external auditors for the annual audit.
 - Ensure that payables are paid in a timely manner.
 - Ensure that receivables are collected promptly.
 - Provide for a system of management cost reports.
- Ensure that periodic bank reconciliations are completed.
- Issue timely and complete financial statements.
- Recommend benchmarks against which to measure the performance of company operations.
- Calculate and issue financial and operating metrics.
- Maintain an orderly accounting filing system.
- Maintain the purchasing and timesheet systems.
- Oversee the operations of the accounting department, including the design of an organizational structure adequate for achieving the department's goals and objectives.
- Manage the production of the annual budget and forecasts.
- Calculate variances from the budget and report significant issues to management.
- Comply with local, state, and federal government reporting requirements and tax filings.
- Process payroll in a timely manner.
- Provide financial analyses as needed, in particular for capital investments, pricing decisions, and contract negotiations.
- Maintain a system of controls over accounting transactions.
- Maintain a documented system of accounting policies and procedures.
- Support organization's fundraising through ticket sales, acquisition of sponsorships and donations.

Skills And Abilities

- Excellent communication and analytical skills.
- Minimum 5 years experience with computerized accounting systems.
- Strong attention to detail. Strong skills in Microsoft Office suite.

Qualifications

- Minimum 5 years of progressively responsible experience, including supervision of staff.

- Bachelors Degree in Accounting or Finance required. Preference will be given to candidates with the Certified Public Accountant or Certified Management Accountant designations or advanced degrees in Accounting/Finance.

Director, External Reporting

Position Accountabilities

- Assures external and internal financial reporting compliance meets set guidelines (e.g. all filings with the Securities Exchange Commission, SEC plus board books and other management summaries and requests)
- Assures reporting is in compliance with GAAP
- Assures availability as a technical resource for complicated accounting matters, technical research and Company "white papers" or position paper documentation

Position Essential Functions

Job Experience:

- Oversight and preparation of 10-Q, 10-K, 8-K and other filing requirements with the SEC (financial statements, footnotes, MD&A, etc.)
- Ensures periodic disclosures are in compliance with GAAP
- Ensures accuracy of financial data included in earnings press releases and other analyst/external presentations
- Oversight and coordination of our implementation of XBRL as well as ongoing oversight of future XBRL filings
- Ensures timely and accurate completion of required bank reporting (monthly, quarterly and annual requirements)
- Monitor compliance with debt covenants
- Oversight of other ad-hoc reporting such as regulatory, governmental, etc.
- Coordinates financial reporting and audit requirements for company benefit plans
- Participates in the Sarbanes-Oxley scope setting process, and consult with Internal Audit and the divisions on issues that may arise
- Assist with a limited number of technical accounting areas (accumulation, monitoring, analysis, etc. for areas such as share-based compensation, derivatives, etc.) including some technical research and documentation
- Assist with monitoring and interpreting changes in accounting and reporting literature
- Monitor and coordinate accounting on a number of complex accounting areas (e.g. foreign currency, derivatives, pension, share based compensation).
- Assist with monitoring and interpreting changes in accounting and reporting literature
- Technical research and documentation
- Special projects and analyses, as needed basis

Position Specifications

Educational Preference:

- Bachelors Degree in Accounting
- CPA
- Minimum of 6 years of recent Big 4 public accounting experience, with significant exposure to audits of public companies, SEC/ GAAP reporting, and Sarbanes-Oxley compliance
- Proficient in accounting and disclosure research
- Strong written and verbal communication skills
- Strong analytical and problem solving skills
- Strong organizational skills
- Self motivated leader
- Independent thinker; capable of challenging the ways things get done; can offer and initiate improvement ideas
- Able to handle multiple and changing priorities

Computer Experience:

- Microsoft Office Products
- Statistical and Accounting software a plus

Enabling Team Analyst-0046Z

Description

This role includes leading the financial relationship with Corporate Administration, Law and ES&H teams to provide all levels of financial support including reporting, analysis, and related processes. Specific duties include:

- Leading the forecast, LRP, and budget process
- Variance and cost center management
- Supporting the functions to achieve spending targets
- Monthly/quarterly discussions with executive and senior management regarding a wide variety of general administration accounts
- Monthly and ad hoc reporting and analysis
- Leading policy discussion and implementation
- Monitoring the monthly close process and interaction with accounting

Qualifications

Candidate should be a strong communicator and results oriented, focused on challenging the norm, aligning expectations, and leading efficiencies through process improvement. Customer service is a priority and expertise in systems and management reporting will be key.

- Bachelors degree in Finance, Accounting, or related field with minimum of 7 years experience
- Systems expertise, including SAP, Microsoft Office, and ARC Financial System
- Proven track record of managing relationships across a matrix organization, with strong communication and influencing skills
- Demonstrated analytical and critical thinking skills
- Ability to perform in ambiguous situations
- Willingness to handle multiple tasks simultaneously with changing priorities
- Results oriented with a proven track record of successfully driving continuous process improvements

Job

Finance/Accounting

Primary Location

North America-USA-Missouri-St. Louis

Organization

Planning, Analysis & Enabling Team

Schedule

Full-time

Senior or Lead Financial Auditor

Description

This position is an exciting and challenging opportunity that provides ample business and management exposure while preparing the employee for future growth and development into roles outside of Audit. It will allow you to gain a better global perspective by working in various cultural environments. As a member of the Auditing Services Department, you will have a unique opportunity to add value to the business units worldwide.

Senior and Lead Financial Auditors manage and participate in financial, SOX and FCPA audits that evaluate and ensure the adequacy of internal controls, the integrity of the financial statements, and compliance with corporate and legal requirements in a dynamic and fast-paced work environment. You will be responsible for communicating with site management to scope the work environment, assessing the risk exposure and strategy of the audit engagement, and reviewing and planning the audit areas.

Your work will also include: making recommendations required to safeguard company assets and to optimize operational efficiencies; effectively communicating with the business people worldwide at a variety of responsibility levels; gaining commitment from site management to implement the audit recommendations; and thoroughly documenting work procedures, testing results and information collected. You will be responsible for leading team efforts which include scheduling and planning for auditor development; coordinating opening, update, and closing meetings; resolving conflicts; and assuring the timely completion of audits. You will also have the opportunity to be involved in special projects as well as various audit department and overall finance initiatives.

The job requires up to, but no more than, 35% travel with some ex-U.S. assignments of three weeks in duration.

Qualifications

- BS/BA in Accounting/Finance; MBA or MS/MA a plus
- CPA; CIA / CMA a plus
- 7 or more years of public accounting/auditing experience with leadership responsibilities; experience with publicly-traded companies and/or manufacturing organizations a plus
- Knowledge of GAAP and Sarbanes Oxley
- Excellent verbal and written communication skills
- Superior analytical and negotiation skills
- Strong team orientation and interpersonal skills
- Working knowledge of SAP a plus
- Well-organized and self-motivated
- Strong PC skills
- Foreign language a plus (Spanish / Portuguese / Other)

Job

Finance/Accounting

Primary Location

North America-USA-Missouri-St. Louis

Organization

Audit

Schedule

Full-time

Job Description-Sr. Financial Accountant position

Detail focused individual who will assist the Chief Accountant in coordinating the daily departmental operations and financial analysis for the organization. Monitor on-going costs, prepare statistics and analyze trends and variances. Prepare reports that analyze activity within departments, across sites and the entire organization to ensure compliance with budgets. Maintain budget/actual activity reports, as required, to provide management accurate detailed information.

Are you looking for an opportunity to work with an RIA firm consistently ranked among the top in the country; alongside competitive, self-motivated professionals with strong analytical and intellectual skills; where 'good enough' is never good enough; and the opportunity to develop your potential into a dream career is a reality?

Job Summary

The Professional Consultant works closely with the Principal to deliver 'Raving Fan' service to clients: ensures client goals and objectives are identified; appropriate analysis and recommendations are prepared; works with clients to implement financial action plans; updates and changes plans as necessary; may prospect for new clients; may work with retirement plan business clients.

Duties and Responsibilities

- ◆ Works closely with Principal to learn all aspects of Family CFO business; keeps Principal informed on all team and client issues
- ◆ Works with Principal to facilitate appropriate service for clients including investment management, retirement planning, education planning, tax and accounting services, insurance planning, banking and cash management, business planning, estate and philanthropic strategies
- ◆ Participates in client meetings; first interview, confidential fact-finding, financial action plan solution, implementation, and review meetings
- ◆ Summarizes client goals and objectives; determines the implementation steps and action items
- ◆ Delegates appropriate action items to Client Service Manager and/or Client Service Assistant
- ◆ Prepares and/or reviews financial action plans; identifies and incorporates value-added analysis such as retirement sufficiency, education funding, estate planning; identifies and incorporates planning opportunities and investment solutions such as rebalancing, cash needs, and Roth conversions
- ◆ Drafts client review summary letter
- ◆ Coordinates bond purchases with Fixed Income Analyst
- ◆ Communicates with clients through meetings, email, and phone discussions

- ◆ Completes continuing education requirements to maintain licenses
- ◆ Mentors and trains Client Service Managers and Client Service Assistants
- ◆ Writes blog for firm website on rotational basis
- ◆ Commits to unending education to remain an authority in Family CFO matters
- ◆ Builds deep, lasting relationships with client families
- ◆ Establishes and maintains an exemplary reputation in the firm and the community
- ◆ Fosters an environment of open, honest, and timely communication

Qualifications

- ◆ B.S. Business, Finance, or Accounting; MBA preferred
- ◆ One or more professional designations; CERTIFIED FINANCIAL PLANNER TM or CHARTERED FINANCIAL ANALYST® or Certified Public Accountant preferred
- ◆ State requirements for Investment Advisor Representative
- ◆ Six or more years experience in a financial related position
- ◆ Passion for Family CFO concept and RIA model
- ◆ Strong analytical skills
- ◆ Proficient in Microsoft Office applications; Bloomberg experience
- ◆ Ability to interact well with clients and all employees
- ◆ Commitment to ‘Raving Fan’ service
- ◆ Professional attitude, demeanor, and appearance

Supervisory Responsibilities

- ◆ May supervise Client Service Manager and/or Client Service Assistant